

## **Re-registering for the PSGBI Website**

1. Go to the home	page	<u>here</u>
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2. Click **Member Log in** on the home screen

Member Log In or Become A Member

3. When the log in screen opens, click **Forgotten password?**, this will open a page where you can enter your email address then Click **Submit** 

Forgot Password		
Please enter the email address of the account you use to login to the website with.		
Email Address *		
	Submit	

Note: Please Use the email address you use or think you might have registered with the PSGBI. If the email is not registered with us you will see a message that the email cannot be found, please try any other addresses you might use. If you cannot activate the password reset then please contact us on members@psgbi.org

4. If successful, an email will be sent to your inbox with a link, (please check your junk folder if you don't see an email in your inbox) click the link in the email and enter a memorable password.

5. You can now log in to the site by enter your email address and the new password, you will now be logged in.

6. Go to your personal locker you will find the link near the log in box area on the home screen (you may well be automatically taken to your locker when you log in)

7. Once in your locker, go to My Membership and click the link to renew your membership.

## My Membership

My Membership Your membership number: **398** Your membership expired on 17 Jan 2018 Renew your membership now.



This will take you to the payment gateway (PayPal) where you can renew your subscription.

You will now be able to log in to the site and access all the membership benefits. Remember, any problems, please get back to us on <u>members@psgbi.org</u>